

PAYMENT AUTHORIZATION FORM

Medicaid & Government Pricing Congress

Life Sciences Commercial Contracts & Chargebacks

SHERATON PHILADELPHIA DOWNTOWN

MAY 23 - 25, 2022

Complete Sound, Lighting and Video Service 52 Forest Ave., Suite 6, 2nd Fl., Paramus, NJ 07652 P 201-340-2290; Fax 201-340-2108 E-Mail: info@metromultimedia.com

DISCOUNT DEADLINE: 5/9/2022 Company: Booth: Address: Phone: City, Sate Zip: Ordered by (Print): **Email Address:** Fax: ESTIMATED TOTALS Audio Equipment Total **Projection Total** Video and Data Display Total **Labor Total** Sub Total Estimate due MetroMultimedia Sales Tax Due on Sub Total Amount \$ Delivery & Pick Up \$ 150.00 \$ Total Due MetroMultimedia PAYMENT AUTHORIZATION YOUR SIGNATURE OF THIS PAYMENT AUTHORICATION FORM DENOTES ACCEPTANCE OF ALL TERMS & CONDITIONS INCLUDED ON THIS FORM AND ON YOUR ORDER FORMS Company Check – Make payable to MetroMultiMedia, and reference NAME OF EVENT. Mail to: 52 Forest Ave, Suite 6, 2nd Floor, Paramus, NJ 07652 **Please Note – Returned checks are subject to a \$35.00 bounced check fee. ALL CHECKS REQUIRE A CREDIT CARD BACK UP. Wire Transfers – If paying by wire transfer please contact MetroMultiMedia for wire transfer information and include a \$40.00 wire transfer fee. ALL WIRE TRANSFERS REQUIRE A CREDIT CARD BACK UP. Credit Card - For your convenience, MetroMultiMedia Services will use this authorization to charge your credit card account for your advance orders, not paid by check or wire, and any additional amounts incurred as a result of show site orders placed by you or your representative. These charges may include all MetroMultiMedia charges, and any charges that MetroMultiMedia may be obliged to pay on your behalf, including without limitations, any material handling and/or labor charges. Please Complete the information below. VISA MASTERCARD DISCOVER Exp. Date **Account Number** Visa/MasterCard/Discover (3 Digits), Amex (4 Digits) **Security Code** Cardholder Name (Please Print): ___ Cardholder Billing Address: City/State/Zip: Phone: ***The cardholder names above hereby authorize MetroMultiMedia to charge my credit card for the actual costs of the services estimated above and any additional services and amounts including, but not limited to, labor to install or remove equipment and/or material handling charges. If there is any intent to commit fraud, I will be held to the full extent of the law. Cardholder Signature: Date: PAYMENT POLICY: MetroMultiMedia requires payment of estimated costs in full, including applicable taxes, at the time services are ordered. All services will be denied without complete payment. All adjustments to charges are to be made prior to completion of event. NO CREDITS WILL BE MADE AFTER THE CLOSE OF THE EVENT. Checks must be in US Dollars and drawn on a US Bank. TAX EXEMPT STATUS: If you are exempt from paying sales tax, you must provide a certificate of exemption for the state in which services are to be provided,

EQUIPMENT: You are responsible for payment on any MetroMultiMedia rental equipment.

with your order.

CANCELLATIONS - EQUIPMENT CANCELLATIONS NOT RECEIVED 48 HRS BEFORE DELIVERY DATE WILL BE CHARGED 100% - ** NO EXCEPTIONS ** ALL CANCELLATIONS ARE SUBJECT TO A 5% PROCESSING FEE. CANCELLATIONS RECEIVED AFTER DISCOUNT DEADLINE DATE ARE SUBJECT TO A 25% RESTOCKING FEE



MetroMultiMedia Order Form

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Company Name:		Boot	th #:	Booth Si	ze:	
Address:	City: _		Stat	e: Zip	:	
Contact Name: F	ct Name: E-Mail:					
Delivery Date/Time: Pick Up Date/Time:						
On Site Contact Name: On Site Contact Phone:						
Audio Equipment		Qty.	Discounted Daily Rate	Regular Daily Rate	# of Days	Total
1 Speaker Sound System (Speaker, Stand, Mixer, PCDI)			\$168.00	\$210.00		
2 Speaker Sound System (Speakers, Stands, Mixer, PCDI)			\$285.60	\$357.00		
Wireless Microphone (Lavalier, Handheld	Headset)		\$136.50	\$170.65		
10 Channel Audio Mixer (required with use of wireless mic)			\$78.75	\$98.50		
Large Venue Sound Systems are available upon request			Please Call	Please Call		
Projection		Qty.	Discounted Daily Rate	Regular Daily Rate	# of Days	Total
3k Lumen LCD Video / Data Projector (Conference Room)			\$262.50	\$328.25		
4.5 Lumen LCD Video / Data Projector (In Booth)			\$435.75	\$544.75		
Tripod Projection Screen 5' 6' 7' or	_8′		\$52.50	\$65.75		
Projector Stand			\$15.75	\$19.75		
Custom Projection and Lighting Packages are available upon requ	est		Please Call	Please Call		
Computers & Accessories		Qty.	Discounted Daily Rate	Regular Daily Rate	# of Days	Total
Lenovo Desktop Computer HD/DVD/RW w/ Monitor			\$288.75	\$361.00		
Apple Mac Mini			\$89.25	\$111.75		
Lenovo Laptop Computer FULL HD			\$168.00	\$210.00		
MacBook Pro 15"			\$262.50	\$361.00		
Apple iPad2			\$68.25	\$85.50		
iPad Floor Stand (stand only available with order of iPad2)			\$73.50	\$92.00		
Video and Data Display		Qty.	Discounted Daily Rate	Regular Daily Rate	# of Days	Total
Please select Source for Monitor: PC Laptop MAC Laptop DVD Player Media Player Other:						
32" Flat Panel Display Table Top Wall Mounte	d		\$168.00	\$210.00		
42" Flat Panel Display Table Top Wall Mounte	ed		\$299.25	\$374.00		
50" Flat Panel Display Table Top Wall Mounte	d		\$472.50	\$590.50		
60" Flat Panel Display Table Top Wall Mounted			\$551.25	\$689.00		
70" Flat Panel Display Wall Mounted			\$619.50	\$774.50		
90" Flat Panel Display Wall Mounted			\$1,260.00	\$1,575.00		
40" Touch Screen Panel Display Wall Mounted			\$525.00	\$656.25		
55" Touch Screen Panel Display Wall Mounted			\$892.50	\$1,115.75		
*Dual Post Floor Stand for Flat Panel Monitors (for 40" through 70" sizes only)			\$63.00	\$78.75		
*Dual Post Floor Stand Shelf for Laptop			\$15.75	\$19.75		
Media Player (required for USB playback)			\$52.50	\$65.75		
			Please Call			
Total Audio, Projection & Video and Data Display					\$	
A labor charge of \$84.00 per hour may be added depending on the type and quantity of equipment ordered. Labor Total					\$	
Grand Total Equipment Rental and Labor					\$	
Please Note:	To recei	ive a confirmati	on of your order prior	to event, please e-mai	I: info@metromultin	nedia.com .

Drayage Costs (if applicable) are not included in delivery costs. Regular rate applies if order is received after deadline date.

In venues where union rules are in effect, delivery and pick up times may vary depending on availability of laborers.
*Dual Post Floor Stands and Shelves are only available with order of Flat Panel Display Monitors.

SUBTOTAL =	+ TAX @ 8.00% =	+ \$150.00 Deliver & Pick-Up = TOTAL

Payment Authorization Form must accompany order.