

ASIA BIO

PARTNERING FORUM

Marina Bay Sands Convention Center
September 9-10, 2025 | Singapore

IMPORTANT DEADLINES

SPACE ONLY EXHIBITORS

You will be getting a 4m x 6m size empty space where you can design and set up your own booths.

DUE DATE	ITEM	WHERE AND HOW TO SUBMIT
ASAP	Reserve hotel room	Book via the Asia Bio Partnering Forum website
ASAP	Register your participants, you will get a VIP code to register your free pass(es)	Register online
ASAP	Send your booth design for approval- <i>including measurements</i>	Send directly to mzhangbuchoff@ebdgroup.com
Friday, August 8	Apply for booth partnering if desired	Email aliya.Jarman@informa.com
Monday, August 11	Reach out to Marina Bay Sands(MBS) by August 11 and customize your booths	Contact info: secc@marinabaysands.com/ MICE_Contractorsvcs@marinabaysands.com +65 6688 3106
Before Tuesday, August 12	Set-up your partneringONE profile PartneringONE platform will launch on August 12	PartneringONE team will reach out to you directly with more information
Friday, August 22	<i>*Once your booth design is approved by Melanie Zhang-Buchoff</i> Submit Documents the following documents: 1) Risk Assessment and Method Statement – required in English 2) Informa Health & Safety Guidelines – sign and return page 32 3) Copy of your general and public liability insurance	Send directly to mzhangbuchoff@ebdgroup.com
Tuesday, August 26	Submit your order forms to MBS	Contact info: secc@marinabaysands.com/ MICE_Contractorsvcs@marinabaysands.com +65 6688 3106
Monday, September 8	Shipping – Incoming consignments must reach the Centre no more than 7 days prior to on- site receiving date of the Licensee. Handling charges will apply for consignments kept in the Centre. Check the guide-lines for more information.	MBS Mail Center: mailcenter@marinabaysands.com +65 6688 3083

SHELL SCHEME EXHIBITORS

A shell scheme booth refers to a 3mx3m booth (*Figure 1*), the complimentary equipment provided for all booths includes back and partition walls in white hard panels. Each booth is also provided with a basic power supply of 220V/500W, one table, two chairs, two spotlights, and one trash can.



Figure 1

DUE DATE	ITEM	WHERE AND HOW TO SUBMIT
ASAP	Reserve hotel room	Book via the Asia Bio Partnering Forum website
ASAP	Register your participants, you will get a VIP code to register your free pass(es)	Register online
ASAP	Send your booth design for approval- <i>including measurements</i>	Send directly to mzhangbuchoff@ebdgroup.com
Friday, August 8	Apply for booth partnering if desired	Email aliya.Jarman@informa.com
Monday, August 11	Reach out to Marina Bay Sands(MBS) by August 11 and customize your booths	Contact info: secc@marinabaysands.com/ MICE_Contractorsvcs@marinabaysands.com +65 6688 3106
Before Tuesday, August 12	Set-up your partneringONE profile PartneringONE platform will launch on August 12	PartneringONE team will reach out to you directly with more information
Friday, August 22	<i>* Once your booth design is approved by Melanie Zhang-Buchoff</i> Submit Documents the following documents: 1) Informa Health & Safety Guidelines – sign and return page 32 2) Copy of your general and public liability insurance	Send directly to mzhangbuchoff@ebdgroup.com
Tuesday, August 26	Submit your order forms to MBS	Contact info: secc@marinabaysands.com/ MICE_Contractorsvcs@marinabaysands.com +65 6688 3106
Monday, September 8	Shipping – Incoming consignments must reach the Centre no more than 7 days prior to on- site receiving date of the Licensee. Handling charges will apply for consignments kept in the Centre. Check the guide-	MBS Mail Center: mailcenter@marinabaysands.com +65 6688 3083