BIOTECH SHOWCASE™

Presenter Guidelines

Pre-Event Preparation

Presentation Timings

» All company presentation slots are strictly limited to 15 minutes for private company presentations, 30 minutes for public companies and 7 minutes for Seed Showcase presentations, which includes the introduction of your company and getting to and from the podium.

» Presenters should tailor their presentation to the following time limits: **14 minutes for Private, 25 minutes for Public, and 6 minutes for Seed**.

» We recommend that presenters consider limiting their slide decks to one slide per minute.

» Q&A is not allowed in the interest of time, but presenters are provided with a breakout area to answer questions following their presentation.

» Virtual presentations are strictly limited to the time limits for the presentation type.

Presentation Format

» Please upload your presentation here by the Friday before the in-person event dates.

» Presentations can be in either Microsoft PowerPoint or PDF. If your presentation was prepared on an Apple Mac, please take extra care when reviewing at the Presenter check-in room before your scheduled presentation time.

» All presenters should bring a backup copy of your presentation with you to the conference on a flash drive.

NOTE: all presentations should be titled with your company name

Webcasting

» If you would like your in-person presentation webcast, click here to sign up.

» For webcasting questions, please contact Harrison Grady at statuspro@statusproconf.com

Onsite Information

Presenter Check-in

» Presenter Check-in will be open each day of the conference from **7:00am-6:00pm**.

» All presenters are asked to go to the presenter check-in room to check in with our staff and review/confirm their presentation is as it should be.

Presentation Rooms

» Presenters must use the provided conference AV systems, and may not connect their own laptops.

» Each presentation room will be staffed by a dedicated AV technician.

» Each room has a confidence monitor, so you can see your presentation.

» Each room has a timer to assist the presenter and moderator to keep to time.

» The podium is equipped with a microphone. There are no lapel microphones.

» Each presenter will be introduced by a moderator.

NOTE: Please arrive at your presentation room 15 minutes before your presentation and introduce yourself to the moderator (usually in the front of the room) so he/she knows you are in the room and ready to present.

IMPORTANT: If you wish to share your presentation with participants, you will need to upload the file to your partneringONE profile separately.