



Bundle Offer Terms and Conditions

Eligibility and single-learner use

- Bundles are issued to one named learner and are not shareable across multiple individuals.
- Each course booking within the bundle must be made under the same learner's name.
- For multi-learner or team enrolments, please contact soulla.luchun@informa.com to discuss corporate solutions.

Bundle composition and course selection

- Bundles apply only to eligible Strategic Capability courses, as indicated at the point of purchase.
- The number of courses included is as specified for the bundle type purchased.
- Course places are subject to availability and may require early booking to secure preferred dates.

Bundle validity and expiry

- All courses within the bundle must be scheduled and attended within 12 months of purchase, unless otherwise stated at the point of sale.
- Any unused course places after the validity period will lapse and are non-refundable.
- Reschedules or substitutions do not extend the bundle validity window.

Pricing and discounts

- Savings apply only to eligible Strategic Capability courses included within the bundle.
- Bundles must be purchased in a single transaction to qualify for the discount.
- Discounts cannot be combined with any other promotions, vouchers, or price reductions.
- Prices are subject to applicable taxes and fees (e.g., VAT), which will be added where relevant.

Scheduling and changes by Informa

- Course dates run as scheduled. Informa reserves the right to change dates, trainers, or delivery format where necessary.
- Any changes will be communicated, and reasonable alternative dates or options will be offered.

Minimum numbers and course viability

- Some courses require a minimum number of participants to proceed.
- If a minimum is not met, Informa will offer an alternative date or an equivalent eligible course. If no suitable alternative is available, section 9 (Cancellations and refunds) will apply.

Learner substitutions and rescheduling

- If you cannot attend a scheduled course included in your bundle, you may:
 - Request to move to an alternative eligible course date; or
 - Nominate a colleague/peer to attend that specific course in your place.
- Requests must be submitted by email to LETeam@informaconnect.com at least 48 hours before the course start time.
- Substitutions apply to the single course instance only and do not transfer ownership of the bundle.

No-shows and attendance

- Failure to attend a scheduled course without the required prior notice (minimum 48 hours by email) may result in forfeiture of that course place within the bundle.
- Missed sessions cannot be rebooked without using another course place from the bundle.

Cancellations and refunds

- Partial or full refunds are not available once any course within the bundle has been attended or accessed.
- If a statutory cooling-off period applies based on your place of purchase, your legal rights remain unaffected.
- Where a course is cancelled by Informa and no suitable alternative is available, a credit or refund may be offered for that course portion at Informa's discretion.

Enrolment and payment

- Course seats are confirmed upon receipt of payment (or formal invoice acceptance where agreed).
- If payment is not received by the due date, bookings may be released to other participants.

Digital credentials

- A digital credential/certificate of completion is issued upon successful completion of each eligible course, subject to meeting participation and assessment criteria (where applicable).
- Credentials are issued to the named learner and are not transferable.

Fair use and misuse

- Bundles are offered for professional development and may not be resold or used to circumvent group pricing.
- In cases of misuse, fraud, or breach of these terms, Informa may suspend or cancel remaining bundle entitlements without refund.

Delivery format and access

- Courses will be delivered live-online. Informa may adjust delivery format where operationally required and will notify learners accordingly.
- Access instructions and joining details will be provided prior to the course start date.

Data protection and privacy

- Personal data will be processed in accordance with Informa's Privacy Policy and applicable data protection laws to administer enrolments and credentials.

Intellectual property

- Course materials are provided for personal learning use only and may not be copied, shared, or redistributed without permission.

Liability and force majeure

- Informa is not liable for delays or changes caused by events beyond its reasonable control, including but not limited to strikes, public emergencies, or technology outages.
- Nothing in these terms limits liability where it cannot be limited by law.

Governing terms

- These Bundle Terms and Conditions operate alongside Informa's standard ICA Terms and Conditions and any specific course terms provided at the point of sale.
- In the event of any conflict, the order of precedence is: (1) specific course/jurisdictional terms; (2) ICA Terms and Conditions; (3) these Bundle Terms.

Contact

- For corporate or multi-learner solutions: soulla.luchun@informa.com
- For substitutions, rescheduling, or enrolment queries: LETeam@informaconnect.com

Note: Discounts apply to eligible Strategic Capability courses only; bundles must be purchased in a single transaction; cannot be combined with other offers; availability and course schedules may vary; full terms apply.