

Copy and paste the information below, and share it with your manager.

Dear [Manager's Name],

I am writing to respectfully request your support and approval to attend Connect Southeast 2024, scheduled to take place from November 11-13 in Greenville, SC. I strongly believe that this conference presents a valuable opportunity for both my professional growth and our company's overall return on investment.

Connect Southeast is renowned for providing industry professionals with the time, resources, and support they need to conduct business. At this conference, I'll have the opportunity to meet face-to-face with relevant suppliers, network with like-minded peers, and gain regionally relevant insights from thought leaders.

Here are several reasons why my attendance at Connect Southeast will be beneficial to both myself and our company:

- Networking Opportunities: I will have the chance to meet one-on-one with suppliers from all parts
 of the southeast in one convenient location. Through these marketplace appointments and
 networking opportunities, I can expand our professional network and establish valuable
 partnerships. Connect Southeast is deliberately kept intimate, meaning I'll have the opportunity to
 engage meaningfully with each attendee.
- Professional Development: Connect Southeast offers a comprehensive educational program
 featuring workshops and panel discussions led by industry experts. These sessions are focused
 specifically on the southeast, providing regionally relevant insights into trends and challenges in
 the industry.
- 3. Return on Investment: Connect Southeast is a reverse-style trade show that focuses on event professionals planning and sourcing events in the southeast. By meeting with these professionals during marketplace appointments, I can evaluate potential tools or resources that could enhance our operations, improve efficiency, and drive ROI.

All that is required for me to attend is your permission and a refundable \$200 deposit. Connect will arrange and pay for the cost of my flight, hotel, and the majority of my meals and transportation. Upon my return, I will gladly share a comprehensive report summarizing the key insights, ideas, and actionable recommendations I have gained from the conference.

Thank you for considering my request. I genuinely believe that attending Connect Southeast will significantly contribute to my professional development and ultimately benefit our company. I look forward to the opportunity to represent our organization at this prestigious event. Should you require any additional information or have any questions, please do not hesitate to contact me. I appreciate your time,

consideration, and ongoing support.

Sincerely, [Your Name]