

Copy and paste the information below, and share it with your manager.

Dear [Manager's Name],

I am writing to seek your approval and support for my attendance at Connect Winter Marketplace 2024, scheduled to be held from November 20-22 in Washington, D.C. This event presents an exceptional opportunity for our company to enhance our visibility, forge valuable partnerships, and ultimately drive significant growth.

Connect Winter Marketplace is renowned for providing industry professionals with the time, resources, and support they need to get business done. At this conference, I'll have the opportunity to make connections and business relationships for 2024 and beyond into 2025. Additionally, I will participate in highly-curated one-on-one appointments, networking opportunities, and education sessions. Here are several reasons why my attendance at Connect Winter Marketplace will be beneficial to both myself and our company:

- 1. One-on-One Meetings: At Connect Winter Marketplace, I will have the exclusive opportunity to engage in one-on-one meetings with key decision-makers and event professionals planning and sourcing events in D.C. and beyond. These curated meetings offer a focused and efficient way to present our solutions directly to potential clients, discuss their specific needs, and tailor our offerings to meet their requirements. By securing these meetings, we can accelerate the sales cycle and maximize our conversion rates.
- 2. Career-Defining Connections: Connect Winter Marketplace brings together over 150 qualified buyers, representing a wide spectrum of organizations and industries in D.C. and beyond. By participating in this event, I aim to make strategic connections that can have a transformative impact on our business. Building relationships with industry leaders and influencers can open doors to new opportunities, expand our network, and position our company as a trusted partner in the event industry.
- 3. Game-Changing Partnerships: Connect Winter Marketplace serves as a catalyst for fostering meaningful partnerships between suppliers and buyers. By engaging with potential clients in a collaborative and interactive setting, we have the opportunity to explore synergies, co-create innovative solutions, and establish long-term partnerships that drive mutual success. These partnerships not only enhance our market presence in the D.C. area, but also contribute to our growth and sustainability in the long run.

I assure you that my participation in Connect Winter Marketplace will be a prudent investment for our company, with the potential to yield substantial returns in terms of revenue growth, market expansion, and brand recognition.

Thank you for considering my request. I am confident that attending Connect Winter Marketplace will position us for success and enable us to capitalize on valuable opportunities within the event industry.

Should you require any further information or have any questions, please feel free to reach out to me. Your support in this matter is greatly appreciated.

Sincerely, [Your Name]