PAYMENT AUTHORIZATION FORM

TECHNICA 52 Forest Ave., Suite 6, 2nd Fl

Paramus, NJ 07652

P 201-340-2290; Fax 201-340-2108 E-Mail: info@metromultimedia.com HYBRID EVENT

Transparency, Aggregate **Spend & HCP Engagement**

AUGUST 14 - 16, 2023 **OMNI SHOREHAM HOTEL**

DISCOUNT DEADLINE: 7/28/2023 Company: Booth: Address: Phone: City, Sate Zip: Ordered by (Print): **Email Address:** Fax: ESTIMATED TOTALS Audio Equipment Total **Projection Total** Video and Data Display Total **Labor Total** Sub Total Estimate due MetroMultimedia Sales Tax Due on Sub Total Amount \$ Delivery & Pick Up \$ 150.00 \$ Total Due MetroMultimedia **PAYMENT AUTHORIZATION**

YOUR SIGNATURE OF THIS PAYMENT AUTHORICATION FORM DENOTES ACCEPTANCE OF ALL TERMS & CONDITIONS INCLUDED ON THIS FORM AND ON YOUR ORDER FORMS

Company Check – Make payable to MetroMultiMedia, and reference <u>Transparency Aggregate Spend & HCP Engagement.</u> Mail to: 52 Forest Ave, Suite 6, 2nd Floor, Paramus, NJ 07652

**Please Note – Returned checks are subject to a \$35.00 bounced check fee. ALL CHECKS REQUIRE A CREDIT CARD BACK UP.

Wire Transfers – If paying by wire transfer please contact MetroMultiMedia for wire transfer information and include a \$40.00 wire transfer fee. ALL WIRE TRANSFERS REQUIRE A CREDIT CARD BACK UP.

Credit Card - For your convenience, MetroMultiMedia Services will use this authorization to charge your credit card account for your advance orders, not paid by check or wire, and any additional amounts incurred as a result of show site orders placed by you or your representative. These charges may include all MetroMultiMedia charges, and any charges that MetroMultiMedia may be obliged to pay on your behalf, including without limitations, any material handling

	☐ AMEX			☐ VISA			MASTERCARD)	DISCOVER						Exp. Date	
Account Number																	
Security Code					Visa/MasterCard/Discover (3 Digits), Amex (4 Digits)												
Cardholder Name (Please Print):																	
Cardholder Billing A	Addres	s:															
City/State/Zip: Phone:																	
***The cardholder names above hereby authorize MetroMultiMedia to charge my credit card for the actual costs of the services estimated above and any additional services and amounts including, but not limited to, labor to install or remove equipment and/or material handling charges. If there is any intent to commit fraud, I will be held to the full extent of the law.																	
Cardholder Signature:						Date:											
																	lered. All services will be
denied without complet			•		•	•	to be m	nade pi	rior to o	comple	etion of	event.	NO CI	REDITS	WILL B	E MADE	AFTER THE CLOSE OF
THE EVENT. Checks mu	st be in	US Dolla	ars and	drawn	on a U	S Bank.											

TAX EXEMPT STATUS: If you are exempt from paying sales tax, you must provide a certificate of exemption for the state in which services are to be provided, with your order.

EQUIPMENT: You are responsible for payment on any MetroMultiMedia rental equipment.

CANCELLATIONS - EQUIPMENT CANCELLATIONS NOT RECEIVED 48 HRS BEFORE DELIVERY DATE WILL BE CHARGED 100% - ** NO EXCEPTIONS ** ALL CANCELLATIONS ARE SUBJECT TO A 5% PROCESSING FEE. CANCELLATIONS RECEIVED AFTER DISCOUNT DEADLINE DATE ARE SUBJECT TO A 25% RESTOCKING FEE

MetroMultiMedia Order Form

DISCOUNT DEADLINE: 7/28/2023

CREATIVE. **TECHNICAL.** 52 Forest Ave., Suite 6, 2^{nd} FI

Paramus, NJ 07652

Address: ___ Contact Name:

P 201-340-2290; Fax 201-340-2108 E-Mail: info@metromultimedia.com

Company Name: _____

HYBRID EVENT

Transparency, Aggregate Spend & HCP Engagement

AUGUST 14 – 16, 2023 OMNI SHOREHAM HOTEL

	Dooth	и.	Death Cine
	Booth	#:	Booth Size:
	City:	State:	Zip:
Phone:		E-Mai	l:

Contact Name: Phone:			-iviaii:			
Delivery Date/Time: Pi	ck Up Date	/Time:				
On Site Contact Name: On	Site Contac	ct Phone:				
Audio Equipment	Qty.	Discounted Daily Rate	Regular Daily Rate	# of Days	Total	
1 Speaker Sound System (Speaker, Stand, Mixer, PCDI)		\$168.00	\$210.00			
2 Speaker Sound System (Speakers, Stands, Mixer, PCDI)		\$285.60	\$357.00			
Wireless Microphone (Lavalier, Handheld Headset)		\$136.50	\$170.65			
10 Channel Audio Mixer (required with use of wireless mic)		\$78.75	\$98.50			
Large Venue Sound Systems are available upon request		Please Call	Please Call			
Projection	Qty.	Discounted Daily Rate	Regular Daily Rate	# of Days	Total	
3k Lumen LCD Video / Data Projector (Conference Room)		\$262.50	\$328.25			
4.5 Lumen LCD Video / Data Projector (In Booth)		\$435.75	\$544.75			
Tripod Projection Screen 5' 6' 7' or 8'		\$75.00	\$93.75			
Projector Stand		\$15.75	\$19.75			
Custom Projection and Lighting Packages are available upon request		Please Call	Please Call			
Computers & Accessories	Qty.	Discounted Daily Rate	Regular Daily Rate	# of Days	Total	
Lenovo Desktop Computer HD/DVD/RW w/ Monitor		\$288.75	\$361.00			
Apple Mac Mini		\$89.25	\$111.75			
Lenovo Laptop Computer FULL HD		\$168.00	\$210.00			
MacBook Pro 15"		\$262.50	\$361.00			
Apple iPad2		\$68.25	\$85.50			
iPad Floor Stand (stand only available with order of iPad2)		\$73.50	\$92.00			
Video and Data Display	Qty.	Discounted Daily Rate	Regular Daily Rate	# of Days	Total	
Please select Source for Monitor: PC Laptop MAC Laptop _	DVD P	layer M	edia Player	Other:		
32" Flat Panel Display Table Top Wall Mounted		\$168.00	\$210.00			
42" Flat Panel Display Table Top Wall Mounted		\$299.25	\$374.00			
50" Flat Panel Display Table Top Wall Mounted		\$472.50	\$590.50			
60" Flat Panel Display Table Top Wall Mounted		\$551.25	\$689.00			
70" Flat Panel Display Wall Mounted		\$619.50	\$774.50			
85" Flat Panel Display Wall Mounted		\$1,260.00	\$1,575.00			
40" Touch Screen Panel Display Wall Mounted		\$525.00	\$656.25			
55" Touch Screen Panel Display Wall Mounted		\$892.50	\$1,115.75			
*Dual Post Floor Stand for Flat Panel Monitors (for 40" through 70" sizes only)		\$75.00	\$93.75			
*Dual Post Floor Stand Shelf for Laptop		\$15.75	\$19.75			
Media Player (required for USB playback)		\$52.50	\$65.75			
Additional monitors, touchscreens and video walls are available upon request		Please Call	Please Call			
	7	otal Audio, Proje	ction & Video and	d Data Display	\$	
A labor charge of \$84.00 per hour may be added depending on the type and quantity of equipment ordered. Labor Total						
		Grand Tot	al Equipment Re	ntal and Labor	\$	

To receive a confirmation of your order prior to event, please e-mail: $\underline{info@metromultimedia.com} \ .$ Drayage Costs (if applicable) are not included in delivery costs. Regular rate applies if order is received after deadline date.

In venues where union rules are in effect, delivery and pick up times may vary depending on availability of laborers.
*Dual Post Floor Stands and Shelves are only available with order of Flat Panel Display Monitors.

SUBTOTAL =	+ TAX @ 6.00% =	+ \$150.00 Deliver & Pick-Up = TOTAL							
Payment Authorization Form must accompany order.									