

## FREQUENTLY ASKED QUESTIONS

Can I review what I submitted after it has been uploaded?

- No, you will be able to review your presentation and documents after it has been posted to the website.

What are the accepted file types?

- Mp4

How do I replace an already submitted document/video?

- To replace an already submitted file you will need to upload the new file to File Request Pro,

How will I know if my files uploaded successfully?

- A confirmation email will be sent to you confirming the files have been uploaded.

Is there a max file capacity?

- Max file size is 5GB.

What if I need technical support while uploading files?

- If you experience any issues regarding uploading your files, reach out to Lauren Nicks ([lnicks@ebdgroup.com](mailto:lnicks@ebdgroup.com))

When will my presentation be posted?

- Presentations will be posted November 30, 2020.

How do I/others access my presentation after they have been posted?

- Presentations can be found under the content tab and will be posted on your partneringONE® company profile.

What is the deadline to submit the pre-recorded presentation?

- Presentation deadline is November 16, 2020.

Does a presenter also need to register to submit a presentation for Biotech Showcase?

- If the presenter is not intending to participate in the partnering meetings, he/she does not need to register, however, as the presentations will be featured on company's partneringONE® profile, at least one person needs to be registered for the event.

How long does the presentation needs to be and is there a limit to the file size?

- Private- 15 Minutes
- Public- 30 Minutes
- Seed Showcase- 7 Minutes

Can I also record my presentation via Zoom, QuickTime or other software?

- Microsoft PowerPoint offers easy functionality to record your presentation but you are welcome to also use other software/programs

Who will be able to see my presentation?

- All registered delegates to Biotech Showcase.

Is there a timeslot allocated for my presentation?

- All company presentations will be available on-demand available to be watched whenever and wherever it suits.

How to change a presenter?

- Please ensure to add presenter's name on the file request pro form when submitting the presentation.

Could I receive extension for the submission deadline?

- To ensure more visibility of your pre-recorded presentation we suggest sending your presentation by November 16, 2020. Presentations will go live on November 30, 2020, any presentations provided after this date will be posted on a rolling basis.

How to publish my partneringONE® profile?

- Please see the partneringONE® tutorial on how to manage your partneringONE® profile, <https://informaconnect.com/biotech-showcase/partnering/>

Will I receive notifications when others view my presentation?

- No, you will not receive notifications when others view my presentation.