



Exhibitor AUDIO VISUAL Request Form

Event Name: IMN's Annual Winter Forum on Real Estate Opportunity & Private Fund Investing

Exhibitor Company Name: _____

Contact Name: _____ Phone Number: _____

Contact Email Address: _____

On-Site Contact Name: _____ Phone Number: _____

AV REQUESTS:

Power outlets (20 amps each) required: _____ x \$60.00/outlet = _____

Power Strip/Surge Suppressor: _____ x \$25.00 each = _____

Extension Cords: 25 or 50 foot _____ x \$25.00 each = _____

Flip Chart: _____ x \$110.00 each = _____

DID Phone: _____ x \$125.00 each = _____

(20Mb) Wireless Internet Access (up to 10 users): _____ x \$250.00 each = _____

21" Flat Panel LCD Monitor: _____ x \$275.00 each = _____

55" Flat Panel LCD Monitor (on floor stand): _____ x \$650.00 each = _____

75" Flat Panel LCD Monitor (on floor stand): _____ x \$950.00 each = _____

Color Laser Printer: _____ x \$350.00 each = _____

x **number of days needed** = _____

****All Charges Listed are Per Day***

Taxable Service Charge 26% = _____

CA Sales Tax 7.75% = _____

Grand Total = _____

BILLING INFORMATION:

Please complete and return to:
Venus Wong, Director of Meetings & Events
e-mail – Venus.Wong@Montage.com

After this completed form is received, you will receive by email a secure website – Sertifi – where you will be prompted to complete a credit card authorization form for your final payment.

**FORM AND CREDIT CARD AUTHORIZATION FORM MUST BE
PROCESSED PRIOR TO EXHIBITOR SETUP DAY**