STARTUP SPOTLIGHT | Taking place at BIO-EUROPE®

Startup Spotlight at BIO-Europe Presenter Guidelines

Please upload your final onsite PPT slides here in PPT format by **Wednesday November 1st**

If you have any questions, please contact Olivia Guiliana at oguiliana@ebdgroup.com

Pre-Event Preparation

Presentation Timing

- Pitches are strictly limited to 6 minutes
- Only one person from each company is allowed on stage to pitch

Presentation Format

- You will be allowed to display 6 PowerPoint slides total

  Slide 1: Cover Page

  Slides 2 - 6: Content Related to your pitch

- Presentations must be prepared in **PowerPoint.** If your presentation was prepared on an Apple Mac, please take extra care when reviewing at the Presenter check-in room before your scheduled presentation time.
- All presenters should bring a backup copy of your presentation with you to the conference on a flash drive.

NOTE: all presentations should be titled with your company name

Competition Day Details

Presenter Check-in

- All presenters are required to check in with the A/V team in the "Speaker check-in room" on November 6th, 2023 to ensure you presentation is correctly loaded onto our servers.

- If you need to make any last minute changes to your presentation you can do so at this time.

- Please note: absolutely **no changes** can be made to your slides after 17:00 on November 6th, 2023

Competition Room Day of Details

- Each presenter will be introduced by a moderator to come on stage one by one to deliver their pitch.
- Pitches will happen in rounds of 5 companies, followed by a feedback session from the Judges. During the feedback session, judges will ask questions to the presenters/ and or provide comments about their pitch.
- There will be a timer to assist the presenter with keeping track of time.
- There will be confidence monitor, so you can see your presentation.
- There will be a podium on stage that is equipped with a microphone. There are no lapel microphones.
- A clicker will be on the podium for you to advance through your slides. The large green arrow will advance your slides and the small red arrow will go back a slide along with a laser button.
- The room will be staffed by a dedicated AV technician.
- At the end of the competition the overall winner will be announced.
- If you happen to miss your presentation slot, please don't worry. At the end of the round of presentations we will make a call for any missing presenters.

NOTE: Please arrive at your presentation room 15 minutes before the competition starts and sit at the front of the room in the dedicated seats for presenters.