

**The UPS Store at The Scottsdale Resort and Spa**  
**7700 E. McCormick Pkwy | Scottsdale, AZ 85258**  
**Tel: 480.596.7695 | Fax: 480.596.7696**  
**Store6893@theupsstore.com**

**Authorization for Credit Card Use**  
**Inbound/Outbound Order Form**

PLEASE PRINT AND COMPLETE THIS AUTHORIZATION AND RETURN.  
All information will remain confidential

Name on Card: \_\_\_\_\_

Billing Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Credit Card Type: \_\_\_\_\_ Visa \_\_\_\_\_ Mastercard \_\_\_\_\_ Discover \_\_\_\_\_ AmEx

Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Card Identification Number: \_\_\_\_\_ (last 3 digits located on the back of the credit card.  
Amex 4 numbers on the front)

I authorize The UPS Store to charge the credit card provided for services rendered. I agree to pay for this purchase in accordance with the issuing bank cardholder agreement.

Cardholder – Please Sign and Date

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

**Return the completed and signed form to the following:**

**Email: store6893@theupsstore.com**  
**Fax: 480.596.7696**

# **The UPS Store 6893**

Inside The Scottsdale Resort and Spa

7700 E. McCormick Pkwy

Scottsdale, AZ 85258

Tel: 480.596.7695      Fax: 480.596.7696

Store6893@theupsstore.com

**Attach this information with CC Form**

- **Conference Name** \_\_\_\_\_
- **Vendor/Company Name -** \_\_\_\_\_
- **First & Last Name of  
package/s addressee-** \_\_\_\_\_
- **Approx, how many pkgs are you shipping?** \_\_\_\_\_
- **E-mail for receipt/s?** \_\_\_\_\_

❖ Please DO NOT send pkgs addressed to The UPS Store, sales managers/ event planners. These will be sorted incorrectly and delay deliveries to conference room/s.

**Our receiving hours are**

**Monday- Friday: 9:30am - 4pm**

**Saturday: 9:30am - 3pm**

**Sunday: 10:30am - 1pm**

**Schedule your deliveries accordingly**